



# St. Lawrence

CEGEP CHAMPLAIN

## MINUTES

### Regular meeting of the Governing Board

held on March 24, 2026, at 5:00 pm  
at CEGEP Champlain- St. Lawrence room 242 (Boardroom)

#### Sitting members present

H. Adra	Student Representative
R. Aina	Parent Representative
E. Berryman	Director of the Constituent College and Director of Studies
J.-F. Champoux	Government Appointee, <i>Conseil régional des partenaires du marché du travail de la Capitale</i>
C. Collette	Student Representative
N. Gagné	Professional Representative
S. Mellouli	Government Appointee, University sector
A. Mendoza	Parent Representative
C. Nadeau	Support Staff Representative
F. Séguin	Faculty Representative
M. Vigneault	Government Appointee, Socio-Economic sector

#### Sitting members regrets

M. Dussault	Government Appointee, Socio-Economic sector
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#### Sitting member absent

L. Birch	Faculty Representative
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#### Invitees

V. Delgado	Coordinator of Human Resources and Communication
T. Jones	Coordinator of Student activities - Sports and sociocultural
J. Ruel	Institutional Development Counsellor

**Quorum attained with 11 of 13 sitting members present.**

## 1. Opening remarks and confirmation of the quorum

Everybody was welcomed, and new members were introduced. Quorum was confirmed at 11 of 13 sitting members. The meeting was called to order.

## 2. Adoption of the agenda

It was moved to adopt the agenda.

MOVED BY            F. Seguin  
SECONDED BY       S. Mellouli

There was no call for the vote.

### THE MOTION CARRIED

#### Agenda

1. Opening remarks and confirmation of the quorum	M. Vigneault	1 min
2. Approval of the agenda	M. Vigneault	1 min
3. Approval of the previous minutes and business arising	M. Vigneault	5 min
3.1 Regular meeting, February 17, 2026		
4. Internal Business of the Governing Board		
4.1 Declaration of conflict of interest	M. Vigneault	1 min
4.2 Remarks on the evaluation of the previous regular meeting	M. Vigneault	5 min
4.3 Update on Board membership	E. Berryman	1 min
5. Question period from the public		15 min
6. New business		
6.1 Resolution: Approval of the hiring of the Ombudsperson in the context of the Students' Appeals and Complaints Policy	E. Berryman and V. Delgado	15 min
7. Information and consultation		
7.1 Information: Mid-year budget update	E. Berryman and T. Jones	10 min
8. Varia	E. Berryman	10 min
8.1 Applications as of March 1 <sup>st</sup>	E. Berryman	5 min
8.2 Building projects update	E. Berryman	5 min
9. Adjournment		

## 3. Approval of the previous minutes and business arising

### 3.1. Regular meeting, February 17, 2026

### **3.1.1 Minutes**

It was proposed to adopt the minutes.

MOVED BY            C. Nadeau  
SECONDED BY        J.-F. Champoux

There was no call for the vote.

#### **THE MOTION CARRIED**

The minutes were adopted unanimously.

### **3.1.2 Business arising from the minutes**

One Board member sent comments on the Policy Against Psychological Harassment.

Resolutions LAW-2026-32 on access to surplus and LAW-2026-33 on capital budget were adopted by the Board of Governors.

## **4. Internal business of the Governing Board**

### **4.1. Declaration of conflict of interest**

The Chair asked if there was any conflict of interest. None was reported.

### **4.2. Remarks on the evaluation of the previous regular meeting**

The Chair discussed the results of the surveys and thanked members for their constructive feedback.

### **4.3. Update on Board membership**

The Board was informed that one person has submitted their candidacy to the Ministry for the socio-economic representative position; confirmation of the Ministry's acceptance has not yet been received.

## **5. Question period from the public**

No questions were raised by the public.

## **6. New business**

### **6.1. Resolution: Approval of the hiring of the Ombudsperson in the context of the Students' Appeals and Complaints Policy**

V. Delgado presented the item, noting that the Ombudsperson reports directly to the Board and serves as the final recourse for students following completion of all steps outlined in the Students' Appeals and Complaints Policy.

The position is nonunionized, contractual, and on call, with a maximum of 25 hours per year and a two-year mandate. Recruitment was conducted in January and February. The selection committee interviewed three candidates and unanimously recommended Mr. Dean Howie.

Mr. Howie is a retired former Director of Student Services at Champlain-St. Lambert with extensive experience in student services, and strong knowledge of college policies and network.

It was confirmed that, subject to approval, the contract would begin in April and extend through the remainder of the current year and the following two academic years. A brief report to the Board will be presented in the fall. The Ombudsperson's mandate and contact information will be communicated to students, including publication on the College website, with coordination involving the SLCSA.

#### **RESOLUTION No. LAW-2026-34**

##### **Hiring of Student Ombudsperson**

**WHEREAS** the recently adopted Institutional Policy on Students' appeals and Complaints (IPSEAC) establishes the role of student ombudsperson; and

**WHEREAS** the IPSAC stipulates that the ombudsperson answers directly to the Governing Board; and

**WHEREAS** a call for candidates was launched; and

**WHEREAS** a selection committee was created, composed of the Director of the Constituent College, the Coordinator of HR, and the Dean of Faculty, Professional Services and Continuing Education, and a faculty representative; and

**WHEREAS**, among the candidacies received, three were invited for an interview; and

**WHEREAS** one candidate is unanimously recommended by the selection committee;

**BE IT THEREFORE RESOLVED** that the Champlain-St. Lawrence Governing Board endorses the hiring of Mr. Dean Howie to assume the role of ombudsperson as outlined within the parameters defined by the IPSEAC.

MOVED BY            H. Adra

SECONDED BY N. Gagné

There was no call for the vote.

## **THE MOTION CARRIED**

### **7. Information and consultation**

#### **7.1. Information: Mid-year budget update**

T. Jones presented the state of St. Lawrence's finances as of December 31, 2025.

With a surplus of nearly 500 000\$ at mid-year, the college is in a sound financial position. However, the financial portrait does not reflect all upcoming expenses, and conditions may change in the upcoming months.

### **8. Varia**

#### **8.1. Applications as of March 1<sup>st</sup>**

The deadline for college applications was March 1<sup>st</sup>. A total of 790 applications were received, representing an increase compared to the last few years.

The Arts, Literature and Communication program received 28 applications, the lowest number since 2018. Similar enrolment declines were noted across the provincial college network. The situation will be closely monitored.

#### **8.2. Building projects update**

On the first floor, replacement of acoustic tiles, the lighting system and the sprinkler system is being completed. A call for tenders will be issued for similar work on the second floor.

The window replacement project remains active and is targeted for completion in the summer.

The engineering phase of the replacement of concrete slabs on the sides of the building is completed. Architects are now at work. The college will be preparing the call for tenders for the work scheduled to take place between August and October.

### **9. Adjournment**

It was moved to adjourn the meeting.

MOVED BY C. Nadeau

The meeting was adjourned at 5: 42 PM.