



Student identification

_____		_____	_____
Last name		First name	Student ID
_____	_____	_____	_____
Street #	Street name	Apt. #	Permanent code
_____		_____	_____
City		Province	Program
_____		_____	_____
Postal Code		Telephone	Date of birth (YY/MM/DD)

Email address			

Document requested

- Evaluation of Student File - \$100
- Analysis of dossiers to convert a "DEC sans mention" to a regular DEC - \$20
- Course outline - \$10/outline for a max of \$100. Please indicate:

Course Title or #	Semester – Year	Teacher

Fees are payable in cash or debit (in person), by credit card via your Omnivox account or by cheque payable to Champlain Regional College. Payment must be received before the request is processed.

- I will pick up the document in room 233 / Please email / Please mail the document to the address indicated above

Name of recipient: _____

Signature: _____

For admin use: Amount paid: _____	Received on: _____	Processed on: _____	Initials: _____
Picked up / emailed on: _____			